Report of the Trustees and

**Unaudited Financial Statements** 

for the Year Ended 30 September 2023

for

The Scottish College (Congregational and United Reformed), SCIO

MacMillan Craig Chartered Accountants 100 Brand Street Glasgow G51 1DG

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## Reference and Administrative Details for the Year Ended 30 September 2023

**TRUSTEES** Miss M Rose Chairperson

 $M\ Kirkbride\ BSc, FCIB\ Treasurer$ 

Rev J S Bremner Secretary

D Hay

Rev C Jesson Rev S Kirkbride Rev L Sanderson

Dr J Templeton (resigned 10.3.23)

Rev T R Wilson

**PRINCIPAL ADDRESS** 3/2 Atlantic Chambers

45 Hope Street Glasgow G2 6AE

REGISTERED CHARITY

**NUMBER** 

SC051195

INDEPENDENT EXAMINER MacMillan Craig Chartered Accountants

100 Brand Street

Glasgow G51 1DG

**SOLICITORS** Margaret Day MA LLB

Gillespie MacAndrew LLP

5 Atholl Crescent EDINBURGH EH3 8EJ

## Report of the Trustees for the Year Ended 30 September 2023

The trustees present their report with the financial statements of the charity for the year ended 30 September 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

### **OBJECTIVES AND ACTIVITIES**

#### **Objectives and aims**

### Charitable purposes

- a) the education and training of adults for Christian ministry, primarily within the Congregational and United Reformed Churches;
- b) the advancement of education among, and the training of, church members of the Congregational and United Reformed Churches and others connected to the churches or belonging to any other organisation which may wish to make use of such opportunities;
- c) the advancement of the Christian religion through publication of materials and promoting public debate aimed at deepening understanding of the Christian faith

#### ACHIEVEMENT AND PERFORMANCE

### **Charitable activities**

The principal task of the College is to train individuals for ministry in the Congregational and United Reformed Churches. This has been the sole activity during the year. In the course of this year, the College has been responsible for initial ministerial education with ordinands entrusted to it by the United Reformed Church, including direct educational delivery, liaison with educational partners and management of placements. The College makes provision for continuing ministerial education through direct delivery of educational courses, educational guidance to ministers of word and sacraments and others in authorised ministries, management of learning programmes and educational grants and educational advice to the church.

### Safeguarding

We treat safeguarding as a key issue. Whilst we do not routinely interact with identifiably vulnerable groups, we recognise that all people can experience periods of being vulnerable and as such all staff who have academic and pastoral care of students are members of the PVG scheme. College staff deliver regular training in safeguarding.

#### **Investment performance**

Our underlying investments have reduced by just over 10%, attributable largely to the mini budget in September 2022 and the war in Ukraine. Since the end of the period covered by this Report there has been a 9% recovery in investment value.

### FINANCIAL REVIEW

#### **Financial position**

We are pleased to report that we made a surplus in the current year.

### **Principal funding sources**

The College's principal source of external funding is education fees for students. Internal funding comes from income from reserves including a gradual spend down of those reserves. As at the date of this report ongoing discussions were still taking place with the main funder to agree a new long-term basis for calculation of payment, although it is likely that a further interim financial arrangement will apply for 2024 in addition to 2023.

### Investment policy and objectives

The College's investments were managed on a discretionary basis by stockbrokers Rathbones. The instructions given were for a policy of balancing income and capital growth. The policy on investments was formally adopted on 1 September 2021 by the Trustees and the policy was provided to our stockbrokers.

The College decided that it would be appropriate to adopt the ethical policy of its predecessor organisation that investments avoid organisations which generate a significant proportion of their profit from the sale of alcohol, tobacco, carbon energy or weapons.

## Report of the Trustees for the Year Ended 30 September 2023

### FINANCIAL REVIEW

### Reserves policy

The long-term policy of the Trustees is that year on year the running costs of the College should be met from recurring revenue sources. Unrestricted funds should be held at such a level that emergency expenses can be incurred and met promptly in the interests of, for example, health and safety. The College's unrestricted funds exceed the short-term requirements outlined above.

#### **FUTURE PLANS**

We are working closely with our main funders to agree a medium-term funding approach. This will allow for better planning of our future activities.

### STRUCTURE, GOVERNANCE AND MANAGEMENT

### **Governing document**

The College has origins dating back to 1811 and is a Scottish Charitable Incorporated Organisation (SCIO), governed by a constitution agreed in 2021 last updated 2022.

### Recruitment and appointment of new trustees

Trustees are elected at Annual General Meetings in line with the constitution. The constitution allows for additional trustees to be co-opted by the existing trustees and they hold office until the following Annual General Meeting.

### Organisational structure

The affairs of the College are governed by the Trustees under the guidance of the Annual General Meeting. Responsibility for designing and agreeing policies and budget lies with the Trustees. Implementation of policy is overseen by those Trustees who are also Office Holders. The College Principal is responsible for day to day management of the College and is accountable to the Trustees for the academic leadership, and for management of the College's life in accordance within the agreed policies and budget. Limited delegated financial powers have been agreed to ensure effective administration of the College.

### **Induction and training of new trustees**

In addition to clarification of their statutory responsibilities as trustees of the charity, new trustees are given on-going guidance to ensure that they are familiar with the College's values, aims and objectives, together with its day to day operations. The College provides training in trustee responsibilities for stakeholders in the churches, and this is also available to our own trustees.

#### Risk management

The Board of Trustees has assessed the major risks to which the charity is exposed and is satisfied that systems are in place to identify and mitigate the exposure to major risks.

Our main risks are:

- inflation, impacting the value of investments and our cost base;
- a critical dependency on one external funder (the United Reformed Church);
- unexpected repair costs for the freehold office premises purchased in 2019;
- and the College has recognised that there is a key person risk.

Mitigation activities for the key risks have been identified and are being acted upon.

Approved by order of the board of trustees on 13 February 2024 and signed on its behalf by:

Miss M Rose - Trustee

### Independent Examiner's Report to the Trustees of The Scottish College (Congregational and United Reformed), SCIO

I report on the accounts for the year ended 30 September 2023 set out on pages five to fifteen.

### Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity's trustees consider that the audit requirement of Regulation 10(1)(a) to (c) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under Section 44(1)(c) of the Act and to state whether particular matters have come to my attention.

### Basis of the independent examiner's report

My examination was carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
- to keep accounting records in accordance with Section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations; and
- to prepare accounts which accord with the accounting records and to comply with Regulation 8 of the 2006 Accounts Regulations

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

DCH Carslaw CA
The Institute of Chartered Accountants of Scotland

MacMillan Craig Chartered Accountants 100 Brand Street Glasgow G51 1DG

14 February 2024

# Statement of Financial Activities for the Year Ended 30 September 2023

	Notes	Unrestricted fund £	Restricted funds	Endowment fund £	30.9.23 Total funds	30.9.22 Total funds £
INCOME AND ENDOWMENTS FROM Donations and legacies	Notes	196	- -	-	196	240
Charitable activities Delivery of educational services		96,584	-	-	96,584	96,593
Investment income	3	13,388	2,430		15,818	16,736
Total		110,168	2,430	-	112,598	113,569
EXPENDITURE ON Charitable activities Delivery of educational services  Net gains/(losses) on investments	4	17,066	1,191		113,408	113,860 (40,238)
NET INCOME/(EXPENDITURE)		14,366	3,081	-	17,447	(40,529)
RECONCILIATION OF FUNDS Total funds brought forward		442,234	97,572	7,650	547,456	587,985
TOTAL FUNDS CARRIED FORWARD		456,600	100,653	7,650	564,903	547,456

### Balance Sheet 30 September 2023

		Unrestricted fund	Restricted funds	Endowment fund	30.9.23 Total funds	30.9.22 Total funds
	Notes	£	£	£	£	£
FIXED ASSETS						
Tangible assets	10	106,638	-	-	106,638	108,256
Investments	11	286,499	96,267	7,650	390,416	376,298
		393,137	96,267	7,650	497,054	484,554
CURRENT ASSETS						
Debtors	12	9,278	409	-	9,687	7,057
Cash at bank		60,894	3,977		64,871	60,949
		70,172	4,386	-	74,558	68,006
<b>CREDITORS</b> Amounts falling due within one year	13	(6,709)	-	-	(6,709)	(5,104)
NET CURRENT ASSETS		63,463	4,386		67,849	62,902
TOTAL ASSETS LESS CURRENT LIABILITIES		456,600	100,653	7,650	564,903	547,456
NET ASSETS		456,600	100,653	7,650	564,903	547,456
FUNDS	14					
Unrestricted funds					456,600	442,234
Restricted funds					100,653	97,572
Endowment funds					7,650	7,650
TOTAL FUNDS					564,903	547,456
					<del></del>	<del></del>

The financial statements were approved by the Board of Trustees and authorised for issue on 13 February 2024 and were signed on its behalf by:

M Rose - Trustee

M Kirkbride BSc, FCIB - Trustee

## Notes to the Financial Statements for the Year Ended 30 September 2023

### 1. LEGAL STATUS OF CHARITY

The Scottish College (Congregational and United Reformed) was formerly an unincorporated organisation. On 12 August 2021 it was registered as a SCIO. On 31 December 2021 the former organisation ceased to be a charity.

### 2. ACCOUNTING POLICIES

### Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities and Trustee Investment (Scotland) Act 2005. The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value, as modified by the revaluation of certain assets.

#### Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

#### **Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

### Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Improvements to property - 20% on cost Fixtures and fittings - 33% on cost Computer equipment - 33% on cost

#### **Taxation**

The charity is exempt from tax on its charitable activities.

#### **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

#### Pension costs and other post-retirement benefits

The charity operates a defined contribution pension scheme. Contributions payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

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# Notes to the Financial Statements - continued for the Year Ended 30 September 2023

3.	INVESTMENT INCOME			
			30.9.23	30.9.22
	Oder Carl and investigation		£	£
	Other fixed asset invest - FII		15,268	16,512
	Deposit account interest  Loan stock interest		71 479	1 223
	Loan stock interest		419	
			15,818	16,736
			=======================================	10,730
4.	CHARITABLE ACTIVITIES COSTS			
		Direct	Support	
		Costs (see	costs (see	
		note 5)	note 6)	Totals
		£	£	£
	Delivery of educational services	110,888	2,520	113,408
5.	DIRECT COSTS OF CHARITABLE ACTIVITIES			
			30.9.23	30.9.22
			£	£
	Staff costs		69,748	71,254
	Insurance		1,960	1,418
	Postage and stationery		252	1,501
	Sundries		6,974	8,120
	Principal's travel & subsistence		2,008	3,802
	Honoraria		2,000	4,000
	Student costs		11,497	9,027
	Travel, committee and college		3,669	3,594
	Seminars and courses		2,978	1,990
	Property management charges		6,995	4,250
	Depreciation		2,807	2,504
			110,888	111,460
6.	SUPPORT COSTS			Governance
				costs
				£
	Delivery of educational services			2,520
	Derivery of educational services			<del></del>

# Notes to the Financial Statements - continued for the Year Ended 30 September 2023

### 6. SUPPORT COSTS - continued

Support costs, included in the above, are as follows:

••	30.9.23	30.9.22
	Delivery	
	of	
	educational	Total
	services	activities
	${\tt f}$	£
Independent Examination	2,520	2,400
	<del>===</del>	

### 7. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 30 September 2023 nor for the year ended 30 September 2022.

### Trustees' expenses

The charity met individual expenses incurred by two trustees for services provided to the charity during the year. The total of these expenses was £405 for travel (2022: £196).

### 8. STAFF COSTS

STAFF COSTS		
	30.9.23	30.9.22
	£	£
Wages and salaries	60,463	63,340
Social security costs	2,833	2,058
Other pension costs	6,452	5,856
	69,748	71,254
The average monthly number of employees during the year was as follows:		
	30.9.23	30.9.22
Principal	1	1
Administration	1	2
	2	3

No employees received emoluments in excess of £60,000.

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# Notes to the Financial Statements - continued for the Year Ended 30 September 2023

### 9. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

10.

COMPARATIVES FOR THE S	TATEMEN	Unrestricted fund	Restricted funds	Endowment fund	Total funds
		£	£	£	£
INCOME AND ENDOWMENT Donations and legacies	S FROM	240	-	-	240
Charitable activities Delivery of educational services		96,593	-	-	96,593
Investment income		15,585	1,151	-	16,736
Total		112,418	1,151		113,569
EXPENDITURE ON					
Charitable activities					
Delivery of educational services		112,603	1,257		113,860
Net gains/(losses) on investments		(39,461)	(777)		(40,238)
NET INCOME/(EXPENDITUR	RE)	(39,646)	(883)	-	(40,529)
RECONCILIATION OF FUND Total funds brought forward	os	481,880	98,455	7,650	587,985
TOTAL FUNDS CARRIED FO	RWARD	442,234	97,572	7,650	547,456
TANGIBLE FIXED ASSETS		<b>T</b>	D'		
	Freehold	Improvements to	Fixtures and	Computer	
	property	property	fittings	equipment	Totals
	£	£	£	£	£
COST					
At 1 October 2022 Additions	102,854	12,000	28,384	2,761 1,189	145,999 1,189
At 30 September 2023	102,854	12,000	28,384	3,950	147,188
DEPRECIATION					
At 1 October 2022	_	7,200	28,384	2,159	37,743
Charge for year		2,400	-	407	2,807
At 30 September 2023		9,600	28,384	2,566	40,550
NET BOOK VALUE					
At 30 September 2023	102,854	2,400	<del></del>	1,384	106,638
At 30 September 2022	102,854	4,800	<del>-</del>	602	108,256

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# Notes to the Financial Statements - continued for the Year Ended 30 September 2023

### 11. FIXED ASSET INVESTMENTS

TIMED ASSET INVESTIMENTS		30.9.23 £	30.9.22 £
Shares		390,248	376,130
Other		168	168
			-
		390,416	376,298
Additional information as follows:			
	T :ata d	Cash and	
	Listed investments	settlements	Totals
	£	pending £	£
MARKET VALUE	2	£	£
At 1 October 2022	365,221	10,909	376,130
Additions	20,024	15,806	35,830
Disposals	(19,504)	(20,875)	(40,379)
Revaluations	18,667	-	18,667
At 30 September 2023	384,408	5,840	390,248
NET BOOK VALUE			
At 30 September 2023	384,408	5,840	390,248
At 30 September 2022	365,221	10,909	376,130
There were no investment assets outside the UK.			
Cost or valuation at 30 September 2023 is represented by:			
		Cash and	
	Listed	settlements	
	investments	pending	Totals
	£	£	£
Valuation in 2023	384,408	5,840	390,248
Investments (neither listed nor unlisted) were as follows:			
		30.9.23	30.9.22
		£	£
Feu duties		50	50
Ground annuals		118	118
		168	168
		<del></del>	

The historical cost of fixed asset investments as at 30 September 2023 was £310,006 (2022: £309,487).

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# Notes to the Financial Statements - continued for the Year Ended 30 September 2023

	for the real r	maca so septem	JCI 2023		
12.	DEBTORS: AMOUNTS FALLING DUE W	THIN ONE YE	AR		
				30.9.23	30.9.22
				£	£
	Fees due from Trust			9,278	6,478
	Prepayments			409	579
				0.697	7.057
				9,687	7,057
13.	CREDITORS: AMOUNTS FALLING DUE	WITHIN ONE	VEAD		
13.	CREDITORS. AMOUNTS FALLING DOE		ILAK	30.9.23	30.9.22
				£	£
	Toyotion and againly againsts			1,267	1,133
	Taxation and social security				
	Other creditors			5,442	3,971
				6,709	5,104
14.	MOVEMENT IN FUNDS				
				Net	
			At	movement	At
			1.10.22	in funds	30.9.23
			£	£	£
	Unrestricted funds				
	General fund		442,234	14,366	456,600
	General fund		772,237	14,500	+50,000
	Restricted funds				
			41.070	2.621	45.500
	Miss Mary Ann Baxter Scholarship Trust		41,879	3,621	45,500
	Property Reserve		33,265	(540)	32,725
	Bursary Fund		22,428	-	22,428
			97,572	3,081	100,653
	Endowment funds				
	Permanent Endowment		7,650	_	7,650
			, ,		,,,,,,
	TOTAL FUNDS		547,456	17,447	564,903
	Net movement in funds, included in the above	are as follows:			
				a	3.6
		Incoming	Resources	Gains and	Movement
		resources	expended	losses	in funds
		£	£	£	£
	Unrestricted funds				
	General fund	110,168	(112,868)	17,066	14,366
		110,100	(112,000)	17,000	1.,500
	Restricted funds				
	Miss Mary Ann Baxter Scholarship Trust	2,430	-	1,191	3,621
	Property Reserve	-	(540)	-	(540)
	-				
		2,430	(540)	1,191	3,081
			(/		- ,
	TOTAL FUNDS	112,598	(113,408)	18,257	17,447
		====	====		=

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# Notes to the Financial Statements - continued for the Year Ended 30 September 2023

### 14. MOVEMENT IN FUNDS - continued

### Comparatives for movement in funds

		At 1.10.21 £	Net movement in funds £	At 30.9.22 £
Unrestricted funds General fund		481,880	(39,646)	442,234
Restricted funds Miss Mary Ann Baxter Scholarship Trust Property Reserve Bursary Fund		42,005 34,022 22,428	(126) (757)	41,879 33,265 22,428
Endowment funds Permanent Endowment		98,455 7,650	(883)	97,572 7,650
TOTAL FUNDS		587,985	(40,529)	547,456
Comparative net movement in funds, included i	n the above are as	s follows:		
	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds
Unrestricted funds General fund	112,418	(112,603)	(39,461)	(39,646)
Restricted funds Miss Mary Ann Baxter Scholarship Trust Property Reserve	1,151	(500) (757) (1,257)	(777) 	(126) (757) ———————————————————————————————————
TOTAL FUNDS	113,569	(113,860)	(40,238)	(40,529)

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# Notes to the Financial Statements - continued for the Year Ended 30 September 2023

### 14. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	Net			
	At	movement	At	
	1.10.21	in funds	30.9.23	
	£	£	£	
Unrestricted funds				
General fund	481,880	(25,280)	456,600	
Restricted funds				
Miss Mary Ann Baxter Scholarship Trust	42,005	3,495	45,500	
Property Reserve	34,022	(1,297)	32,725	
Bursary Fund	22,428	-	22,428	
	98,455	2,198	100,653	
<b>Endowment funds</b>				
Permanent Endowment	7,650	-	7,650	
TOTAL FUNDS	587,985	(23,082)	564,903	

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General fund	222,586	(225,471)	(22,395)	(25,280)
Restricted funds				
Miss Mary Ann Baxter Scholarship Trust	3,581	(500)	414	3,495
Property Reserve	-	(1,297)	-	(1,297)
	3,581	(1,797)	414	2,198
TOTAL FUNDS	226,167	(227,268)	(21,981)	(23,082)

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# Notes to the Financial Statements - continued for the Year Ended 30 September 2023

### 15. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 30 September 2023.